

Hose Fabricator & Shop Labor

Reports to: Shop Foreman/Shop Manager

Purpose: Responsible for stocking inventory and fabrication of hydraulic and industrial hoses and their associated hardware in our fabrication shop.

Essential Duties and Responsibilities: include the following. Other duties may be assigned.

- Performs the following fabrication procedures under the supervision of the Shop Foreman:
 - Cutting hose to customer specification.
 - Attaching components to manufacturer specification & NAHAD guidelines.
 - Hydrostatically pressure test hose for leak detection, if required.
- Performs the following receiving and warehousing procedures:
 - Receives and verifies incoming parts, materials and supplies.
 - Maintains and replenishes stock areas in warehouse as needed
 - Maintains clean and safe work environment by keeping shelves, pallet areas, and work stations neat.
- Customer order entry and fulfillment procedures:
 - Prepare sales orders.
 - Check inventory and pulls for order fulfillment; noting any stock changes on pick tickets for proper billing and backorder procedures.
- Other
 - Detects and reports equipment, defective material, improper operations, and unusual conditions to appropriate level of management.
 - Works in manner that ensures the safety of all oneself and others.
 - Exercises proper care in the use of tools and equipment.
 - Maintains quality customer service by following organizational standards.
 - Attends manufacturer and safety training programs as well as in-house workshops as directed.

Skills/Qualifications: To perform this job successfully, and individual should demonstrate the following:

- Follows Direction
- Upholds Safety Standards
- Takes Responsibility for Own Actions
- Demonstrates Accuracy & Thoroughness

- Prioritizing & Planning Work Activities
- Respects Others
- Respects Company Property
- Timeliness & Dependability
- Willingness to Work Flexible Hours to Meet Customer Demands

Computer Skills: To perform this job successfully, an individual should have the ability to search inventory on hand quantities in our inventory software and process customer sales orders.

Education: High school or general degree (GED); and/or a minimum of two years manufacturing/hose fabrication experience as well as a strong mechanical aptitude.

Mathematical Skills: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals.

Physical Demands: While performing the duties of this Job, the employee is regularly required to talk, hear, stand, walk, bend, reach and sometimes climb ladders. Lifting up to 20 lbs is customary. Employee may occasionally be required to lift up to 100lbs of product inventory.

Employee Classification: Full-Time Nonexempt Position to be paid hourly; entitled to overtime pay under the specific provisions of federal and state laws.

Pay Range: \$17.00 - \$20.00 per hour. Starting pay is negotiable, DOE.